

Client:

Old South Gaylord Street



Monthly Hours Overview

-1.75	1.00	-2.75
Available	Hours	Balance
Hours	Used	

Activity during July 2025

Ticket #	Date	Hours	Description
1045	7/8/2025	0.25	Communications with Joyce and Jackie and pulling contact list.
1045	7/10/2025	0.5	Prepare budget report and support hours invoice. Update user account and grant access to Matt, Jackie and Joyce. Client communications.
1045	7/31/2025	0.25	Backup site and update / review plugins.