

Client:

Old South Gaylord Street



Activity during:

December 2024 - January 2025

0.00	56.50	-56.50
Available Hours	Hours Used	Balance

Ticket #	Date	Hours	Description
1034	12/11/2024	0.5	Initial Discovery Meeting
1034	1/9/2025	3.5	Environment configuration and initial site settings and template builds.
1034	1/10/2025	2	Additional element creation including member directory.
1034	1/12/2025	2.25	Updates based on client feedback.
1034	1/15/2025	3.5	Preparing branding color samples. Creating dynamic visibility for conditional Business listing based on status. Troubleshooting with Elementor.
1034	1/16/2025	5	E-commerce discovery, updates to dynamic landing, logo updates.
1034	1/17/2025	8	Logo and branding image updates, Photoshop and Illustrator.
1034	1/18/2025	6.5	Color and styling updates. Building out Events page, post type, loop grids and sample content.
1034	1/21/2025	4.5	Client call, updates to home hero text, event sort order, conditional display for label for past date events, build budget tabs and edit images for attachment.
1034	1/22/2025	1.75	Building out BID BOD meeting notes and additional site updates.
1034	1/23/2025	1	DNS investigation and support contact along with client communications.
1034	1/25/2025	1	Additional DNS and client communications.

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1034	1/27/2025	1	DNS and client communications.
1034	1/28/2025	0.5	Adding landscape images and .pdf plan to site
1034	1/28/2025	1	DNS follow-up and client communications
1034	1/28/2025	1	Working on directory update vis .csv upload.
1034	1/28/2025	1	Setting up WooCommerce for product set-up (Member Dues).
1034	1/28/2025	1.5	Building out custom my account page for merchant portal and connect to their listing with editing enabled (Required custom code).
1034	1/28/2025	1.75	Working on Google map
1034	1/28/2025	0.5	Responding to DNS recovery email and providing documents from secretary of state. Attempting to contact Richard through LinkedIn.
1034	1/29/2025	4.5	Building of street map with hotspots for addresses. Attempted dynamic connection to related post, functionality not available with hotspot at this time. Configured for manual store name updates. Revised the user listing connection with editable listing fields.
1034	1/29/2025	0.75	Setting up an auction account on GoDaddy and bidding for southgaylord.com. \$5 per year for account and \$25 current bid, auction completes in 3 days (Sunday 2/2/25 at 11: 47am).
1034	1/30/2025	3.5	Configuring subscription products and connecting business listing status update.
		56.5	